

# **BRUCE PENINSULA HOSPICE INCORPORATED**

## **ACCREDITATION COMMITTEE**

The Accreditation Committee is a group mandated by and responsible to Bruce Peninsula Hospice Inc. All plans and projects require presentation to the Board of Directors for approval before activation.

The Accreditation Committee shall consist of:

A member of the Board of Directors and two (2) or more members of Bruce Peninsula Hospice Inc.

The chairperson of the committee will be chosen by the committee members.

The board member on the committee will represent the committee on the Board of Directors.

Persons with specific expertise may be appointed by the board of directors when / if required.

### **ROLE AND RESPONSIBILITY:**

1. To develop a yearly plan of Policy and Procedure review and revision
2. To present a committee report to the Board of Directors monthly and make the report available by e-mail for record keeping.
3. To assist the Board of Directors in producing annual reports and plans
4. To provide the finance committee with a proposed annual plan and expense budget sixty days prior to presentation of annual financial plan
5. To follow up with HPCO re accreditation review